

Allen Township Trustees

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ALLEN TOWNSHIP CEMETERY(S) RULES AND RESTRICTIONS

(Revised 01-22-2008)

Allen Township, Ottawa County, Ohio

Cemetery Rules and Terms of Burial Plot Purchases - Section's 1-8:

1. These rules and restrictions shall supersede all former rules and restrictions and shall become effective, as amended, and be in force on and after January 22, 2008.
2. Residents and Non-Residents of Allen Township shall be eligible to purchase burial graves in this cemetery, and shall be furnished a copy of these regulations and fee schedule with the deed.
3. The sale of plots or burial graves shall be in charge of the Township Trustees, or any person designated by them to conduct such sales.
4. The sale of graves shall generally be sold in even numbers. The sale of single graves shall be limited to those graves or locations designated by the Allen Township Sexton by order of the Allen Township Trustees.
5. Minimum charge for burial graves used shall be paid upon interment. The balance paid within sixty (60) day's, subject to Section 517.07 of the Ohio Revised Code.
6. All money is to be paid to the Township Fiscal Officer or person designated by the Township Trustees.
- 7: A receipt shall be issued by the Fiscal Officer or designated person for all money paid.
- 8: Each burial grave may contain one standard full burial and one cremation burial or two cremation burials.

9: BURIAL GRAVE PRICES:

Township Resident costs shall be: \$100.00 per grave.

Non-resident costs shall be: \$750.00 per grave.

10: CURRENT RESIDENT:

Includes individuals that currently reside or own property in Allen Township. This definition also includes current residents that are confined to hospitals, nursing homes, short or long term care facilities at time of death. The Township Sexton may need written proof i.e., copy of admission form or a letter from the care facility or funeral home to determine individuals residential status.

11: **DEEDS:**

The Trustees of Allen Township shall issue and deliver to the purchaser of a burial grave, a deed when all accounts are paid in full.

12: **BURIAL RIGHT TRANSFERS:**

In order for burial rights to transfer from an Allen Township deed holder to a non-resident: an additional fee of \$ 650 shall be assessed and collected prior to interment. This fee will be in addition to the opening/closing fees. All fees are payable to the Allen Township Trustees.

13: **BURIAL'S:**

The Allen Township Trustees, or other person designated by them, shall be notified of prospective burial at least forty-eight (48) hours before interment is to be made, otherwise they will not be responsible for delays.

14: **2008 RESIDENT/NONRESIDENT BURIAL REGULATIONS & FEES:**

The following charges shall be made for grave opening/closing's, and must be paid to person designated by the Township Trustees prior to burial.

- A) Opening/closing burial charge age 6 to adult: \$ 400.00
- B) Weekend and Holiday burials add: \$ 150.00
- C) Burials arriving after 2:30 pm add: \$ 150.00
- D) Burials on Christmas Eve, day after Christmas, the day after Thanksgiving will be an additional: \$ 150.00
- E) Township Resident birth to age 5: \$ 50.00
- F) Burial charge Non-resident birth to age 5: \$ 200.00
- G) Disinterment and removal from cemetery: \$ 500.00
- H) Disinterment and reinterment within cemetery: \$ 900.00
- I) Cremation Opening/Closing: \$ 100.00
- J) Resident Indigent Burial: Includes township donation of grave and opening and closing only: No Charge

- 15: The Township will not perform burials on the following holidays:
New Years Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day.

16. All vaults shall be concrete, steel or non-deteriorating materials. No wooden boxes will be permitted for burial. Burial of Indigent residents shall be in a designated area or Potter's Field and implemented according to the Allen Township Rules and Regulations and also State Law governing such burials.

17. **MAINTENANCE:**

- A. The Trustees shall be permitted to level every grave to correspond to the surface of the cemetery grounds.
- B. No permanent fixture shall be placed on the grave. All winter wreaths, blankets, etc. must be removed by March 15th.
- C. Flowerbeds, urns, statues and vigil lights shall be placed within one (1) foot of the monument.
- D. The planting of trees and shrubbery in the cemetery is prohibited. The Trustees will be responsible for all landscaping in the cemetery.
- E. Any existing trees, shrubs or other articles that may become detrimental to the general appearance of the cemetery may be trimmed or removed by the direction of the Trustees.
- F. Marble chips; decorative rock(s) or stone aggregate shall not be permitted within the cemetery.
- G. Vault and tent services should be arranged through the mortuary conducting the burial.

18. **BYLAWS:**

- A. The cemetery speed limit is ten (10) miles an hour.
- B. Parking is permitted on driveways only. Care should be employed in parking so as not to obstruct traffic.
- C. Any person(s) caught damaging monuments, landscaping, or the cemetery maintenance buildings will be subject to arrest.
- D. Visitation hours are dawn to dusk.

19. Violators of Rule #18 A, B, C, or D shall be prosecuted.

20. **FOUNDATIONS:**

- A. Foundations will be installed after graves have had six (6) months to settle.
- B. Foundations will be installed during the spring and fall.
- C. Deadline for ordering foundations shall be made with the Township Sexton by April 1st for spring installations and October 1st for the fall installations.
- D. All monument and marker inscriptions will be the responsibility of the family and monument company.
- E. All foundations, tombstones, markers, headstones, or any other permanent fixture shall be placed only under the supervision of the Trustees or person designated by them.

F. Removal of a current foundation will be at a fee of \$100. See section G for installation fees for a new foundation.

G. Installation fees are based at \$ 4.00 per lineal inch as follows:

12/14" W x 24"L = \$ 96	12/14" W x 60"L = \$240
12/14" W x 36"L = \$144	12/14" W x 72"L = \$288
12/14" W x 48"L = \$192	12/14" W x 84"L = \$336

Note: The maximum footer length over a single grave is 42" and 96" for two graves.

21. These rules and restrictions may be reviewed, altered or amended at any time at the discretion of the Board of Trustees of Allen Township.

22. Residents, mortuaries and monument companies that need to make arrangements, please contact the township maintenance facility @ **419-855-7577**. Business hours are Monday thru Friday between 7:00 AM to 3:30 PM. You may contact either of the maintenance personnel after regular business hours at the following phone numbers.
Mike Harder – Maintenance Supervisor & Sexton
Home: 419-862-3965 or Mobile: 419-466-0557

Bud Farkas – Maintenance Worker
Home: 419-729-5438 or Mobile: 419-467-1718